Sedbergh Swimming Club

Pool Closure Procedure

Unplanned closure of pool

Unplanned closures of Sedbergh School's pool can occur when unavoidable circumstances force the pool to close. The pool needs to be safe and comfortable for all swimmers, but particular for toddlers/children. In the event of an unplanned closure the following procedures should be followed –

If the pool has to be closed at short notice then Sedbergh School will normally contact the Chair or the Secretary for the Club. They will then endeavour to make contact with the lifeguard via a **WhatsApp** message to let everyone know what the problem is and the timescale for resolving and what the risks might be. A decision will then be made as to the next steps.

If it is agreed that the pool is to close for the session then the Chair or the Secretary shall notify all Committee Members and Members of the Swimming Club of the closure as soon as possible giving as much detail about the issue.

Who to contact

All Committee Members and all Members of the Swimming Club.

NB If the problem is discovered by a Committee Member during a swim session then Sedbergh School Maintenance Team must be contacted immediately to enable them to rectify the problem. T: 07917 121336 (normal working hours) or 07795 331557 (out of hours).

- Swimming Club Committee – via WhatsApp. If time permits.
- Swimming Club's closed Facebook page and Over 60's Swimming Group – a post will be added to the page updating Members of the situation by a member of the Committee. If time permits.
- Over 60s Swimming Group – via WhatsApp. If time permits.
- Sedbergh Primary School – the Chair or the Secretary will notify the Secretary/Head Teacher. T: 015396 20510 or E: admin@sedbergh-pri.cumbria.sch.uk. If time permits.
- Dent Primary School – the Chair or the Secretary will notify the Secretary/Head Teacher. T: 015396 25259 or E: admin@dent.cumbria.sch.uk. If time permits.
- Settlebeck School – the Chair or the Secretary will notify the Secretary/Head Teacher. T: 015396 20383 or E: office@settlebeck.org. If time permits.
- Sedbergh Community Forum and Dent with Cowgill Community Forum Facebook pages. A post will be added to the pages by the Chair or the Secretary or another Committee member. If time permits.
- Posters – a notice will be placed on the entrance/changing room doors by a member of the Committee. If time permits.

Planned closure of pool

If there is a planned closure of the pool Sedbergh School will normally contact the Chair or the Secretary of the Club. They will then make contact with all lifeguards and teachers via a **WhatsApp** message to let everyone aware of the closure period.

How to notify Members

A post will be added to the Swimming Club's Facebook page and Over 60's Swimming Group giving advance warning of the closure period. The Over 60's Swimming Group will also be notified via a WhatsApp message. Notices will be placed on the changing room doors by a Committee Member giving warning of the closure.

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